Renewal

Job Description

Job Title	Assistant Children's Pastor
Pay Band & Salary	Band C, 32 hours per week
Date	May 2023
Line Managers	Children's Pastor
Accountable to	Pastor of Care & Growth - SMT

Job Role & Purpose

This is a role within the Care & Growth department, reporting directly to the Children's Pastor, which will develop the Renewal Kids work in the locations, grow the children's outreach weekday clubs and contribute to the delivery of Renewal Kids Online.

Key Duties & Responsibilities

- Develop the Renewal Kids ministry in Stratford-upon-Avon and Chelmsley Wood, by working with the location teams, producing a model that can be replicated across all future Renewal locations.
- Assisting to create both in-person and online delivery (writing, creating and supporting the making of the content in Renewal Kids)
- Planning and preparing resources for Locations
- Social media content creator
- Support the development of schools' work
- Develop and support Renewal Kids team members
- Participate in events and services across Renewal

This job description outlines the key duties that are expected of you within the role although is not an exhaustive list. It may be amended in line with experience, business requirements and as a result of any future organisational change.

Other Responsibilities

- Personal discipleship. (Reading, writing, preparing and praying).
- To keep up to date with role requirements as well as developments at Renewal and act in keeping with the ethos of the Charity.
- Contribute to the growth and expansion of Renewal.

- Enhance the reputation of Renewal
- To undertake any other duties commensurate with the role, within the bounds of his/her own competence.
- Be part of the Staff team, building into Renewal culture and ethos
- Follow organisational structure, channels of communications and sign-off processes
- Maintain healthy interdepartmental relationships

Notes on role

The Assistant Children's Pastor will establish appropriate relationships with other leaders

The Assistant Children's Pastor will convey a professional and positive image and attitude regarding Renewal and demonstrate commitment to continued professional growth and development.

The Assistant Children's Pastor will be someone that can work as part of a team and follow key instructions.

The Assistant Children's Pastor will be expected to handle detailed concepts and problems, balance multiple tasks simultaneously.

Hours worked may be outside regular working times and do include weekend work wherever necessary.

Knowledge, Skills & Abilities

Knowledge & Experience

- Understanding of the Renewal Kids mission, how that fits with the Renewal Ministry Model and experience of working with children
- Understanding of community working
- Competent in schools work
- Awareness of safeguarding issues
- Experience of working with professional and third sector organisations
- Experience of working in the community with children and families
- Management or supervision of volunteer teams
- Knowledge and awareness of the remit of Renewal and it's work within the community

Skills & Abilities

- Ability to develop leaders and lead an effective team
- Excellent organisation skills
- Pastoral skills
- Problem solving skills
- Networking skills

Qualifications

- Good standard of written and spoken English
- Children's and Community work qualifications desirable

Personal Qualities

- Passion for seeing children grow in their faith in Christ
- Ability to build relationships
- Enthusiasm for reaching out into communities
- Compassion and empathy in the undertaking of your duties
- High level of integrity
- Focussed, adaptable and willing to learn new skills
- Understand confidentiality and exercise discretion throughout your role
- Resilient

Job Location
All Renewal Locations as needed

Please note an Enhanced DBS (with Vetting & Barring lists check) is a requirement for this role

For all Employees

Work to Renewal's Mission, Values & Vision

We Are A **Family**: We belong and grow together, working in relationship with each other. We are role models of a servant-hearted approach. In our individual relationships we love one another, encourage one another, honour one another, build one another up and bear with one another.
We Are A **People**: We bring our individual relationships together to form our corporate identity, united as one and with one vision and purpose. As a team we win and learn together.
We Are A **Movement**: We look outwards, continuously moving and seeking to connect the church to the community around us. We are innovative, constantly striving to improve what we do and who we are.

A copy of Renewal's Mission, Values and Vision document will be made available to you as part of your induction to Renewal.

Flexibility
You are expected to be flexible in your approach to fulfilling your role and supportive of your colleagues in the delivery of all services within the community and within the Church.

Safeguarding
All Renewal staff and volunteers are expected to acknowledge the duty of care to safeguard and promote the welfare of children and vulnerable adults and should all be committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice at all times. You have a duty to report any concerns to the Renewal Safeguarding Officer.

Health & Safety
To comply with the Health and Safety at Work etc. Act 1974.
To take responsibility for your own health and safety and that of other persons who may be affected by your acts or omissions.
To attend and observe Fire Safety Training and instructions.

Equality & Diversity
To carry out at all times your responsibilities in line with the Renewal's Equal Opportunities & Dignity at Work Policy and Procedure.

Confidentiality & Data Protection
To maintain confidentiality of information relating to the church, its congregation, clients, staff and other users of Renewal in accordance with the General Data Protection Regulations including outside of the work environment. Any breach of confidentiality may render an individual liable for dismissal and/or prosecution.

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