

Induction checklist for Area Leaders

Area Leader(s) Date of starting

Regional Leader.....

This is a checklist and is in no way meant to constrain you. The Regional Leader will be developing a supportive relationship with Area Leaders over time but these are items that will need to be covered to enable the Area Leader to function confidently and effectively.

	Date	Comments
Before the first Meeting		
Send Job Descriptions for Area Leaders and the Pastoral Care Team or the link to them		
Send Pastoral Care Guide		
Meetings between the Regional and Area Leaders		
Who's who include yourself, pastors, area leaders in your region and Pastoral Office		
Share the vision for pastoral care		
Discuss the Connect Groups in the area and expectations of them regarding Connect Groups and Leaders		
If the Area Leader is single agree a person they can contact if they need the support of a person of the opposite sex e.g. this could be another AL or RL		
Paperwork		
Discuss the Job Description		
InFellowship		
Area Data		
Directory of resources		
Communication		
Dates for Pastoral Team meetings		
DNA dates		
Meetings within the Region with other Area Leaders (supportive, social, encouraging ALs to work together)		

	Date	Comments
Emails to partners in the area via the Pastoral Office		
Meetings with Regional Leader: agree frequency and dates		
Pastor Justyn's newsletter		
Developing Self and Connect Group Leaders		
Discuss the process for developing new groups		
Induction Programme for new Connect Leaders		
Leadership Training and development for themselves (including a mentor if appropriate as well as courses available within RCC)		
Other		
Targets agreed to be met before the next meeting by the Area and Regional Leader		