

Renewal Listening Service

Disciplinary Measure

SOP Reference: Disciplinary Measure	Date:
Author:	Signature:
Date of next review:	

This policy is to make all Listening Service members aware of the disciplinary measures in place within the service.

Following a complaint, measures will be taken in accordance with the decision made by the investigator and the manager and may include one or more of the following sanctions:

- A written warning, which may include a request for an apology and an undertaking that there will be no further breach of the relevant code.
- A requirement to undertake relevant training, personal development, or both.
- To be monitored more closely through supervision for a specified period of time including possible recording of sessions.
- To cease offering Listening for a specified period and undergo personal therapy.
- If the organisation is at fault, recommendations will be made and implemented as soon as possible.
- The BACP may be notified.
- Any disciplinary will be conducted by the manager of the service.